

Area 53

Group Records Report

Aug. 1, 2020

As the GRC for area 53 this is to explain the flow of information to make certain that people can find an Al-Anon meeting to attend, It begins with a GR1 form done by the GR which can be sent to them by me or their DR. This form should be filled out completely, including Area number, District number and WSO ID number. If you do not know any of this your DR will have what you need .Then check the boxes showing all the changes you are making. Email the completed GR1 to me and I make the changes on the WSO meeting list. This is the fasted way to update your group.

There are other ways to submit the changes, such as sending it directly to WSO.

This method may add up to one week to make the changes. If you send it to your AIS office it can add up to two weeks to get to me and then I make the changes. Also, frequently the form is incomplete or missing information. All due to not fully understanding how WSO and the Area flow works.

When I don't have enough information or incorrect information I have to return to sender to resubmit with the needed information.

After I make the changes I make hard copies for my records. When I have a couple of completed GR1's I send them to the DR's or the District GRC. I am required to send certain information to the AIS offices once a quarter but I do it monthly. Every quarter I send a mailing list to the Beacon Editor. On the AIS and Beacon reports I put all new changes on top so they do not have to go through the whole list

When I get a returned mail notification or a meeting not open notice I forward it to the DR to confirm.

Thank You

In service.

Al Mitchell